



APPLICATION FOR FUEL TAX REFUND PERMIT ACCOUNT

Fuel Tax Section
Refund Unit
P.O. Box 9228
Olympia, WA 98507-9228
(360) 664-1838
Fax Number (360) 570-7843

Gas Diesel Aircraft

After your refund account has been set up, you can file a claim at any time within 13 months from the date the fuel was purchased. The department will use the postmark date to determine the eligibility of the claim. You must claim fuel purchases through the entire month and have a minimum of 65 refundable gallons.

Please Print (Invoices must be in the exact name of applicant. PLEASE DO NOT SEND INVOICES AT THIS TIME.)

1. Applicant's Name			
2. Mailing Address	City	State	Zip Code
2a. Physical Address (If different from mailing address)			
3. Contact Name	E-mail Address	UBI #	
4. Daytime Telephone Number ()	Fax Number ()		
5. Boater's Washington Registration Number WN-	(Please submit a copy of out-of-state registration form.)		
6. Describe Refundable Fuel Usage: _____			
7. Examples of Equipment (i.e. Tractor, Logging Equipment, Boats, etc.):			

Please check as many as applicable.

	Gas	Diesel	Aircraft	Jet Fuel	AV Gas
Distributor	<input type="checkbox"/>	<input type="checkbox"/>			
Boating	<input type="checkbox"/>	<input type="checkbox"/>	Agricultural Spraying *	<input type="checkbox"/>	<input type="checkbox"/>
Farming	<input type="checkbox"/>	<input type="checkbox"/>	Commercial Use*	<input type="checkbox"/>	<input type="checkbox"/>
Construction/Industrial	<input type="checkbox"/>	<input type="checkbox"/>	Emergency Medical Air Transport	<input type="checkbox"/>	<input type="checkbox"/>
Logging	<input type="checkbox"/>	<input type="checkbox"/>			
Reefer	<input type="checkbox"/>	<input type="checkbox"/>			
State/Federal/Local Government	<input type="checkbox"/>	<input type="checkbox"/>	Other (Explain) _____		
Power-Take-Off/WA	<input type="checkbox"/>	<input type="checkbox"/>			
Power-Take-Off/IFTA	<input type="checkbox"/>	<input type="checkbox"/>	Bulk Storage Yes <input type="checkbox"/> No <input type="checkbox"/>		

* (For details of Agricultural Spraying and Commercial Use please see back page)

I understand and agree to the record keeping requirements for this refund claim permit. I certify under penalty of perjury that this application is true, correct, and complete to the best of my knowledge.

NAME - (PLEASE PRINT)	TITLE - OWNER, PARTNER, CORPORATE OFFICER (OR ATTACH POWER OF ATTORNEY)	DATE
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SIGNATURE

Please retain a copy of this application for your records. (Record Keeping Requirements on back page)

OFFICE USE ONLY

Refund Permit Number	Issue Date	Initials	Comments
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INFORMATION ABOUT AIRCRAFT FUEL TAX REFUND PERMITS FOR AGRICULTURAL SPRAYING AND COMMERCIAL USE

(1) Agricultural Spraying

- If you are applying for an aircraft fuel tax refund permit for agricultural spraying, do you operate from a private, non-state funded airfield during at least ninety-five (95) percent of the aircraft's normal use?
Yes No
- If you have bulk fuel, is it at a private airfield or public airfield? Private Airfield Public Airfield

(2) Commercial:

If applying for an aircraft fuel tax refund permit for commercial aircraft, please provide:

- Certificate of Public Convenience and Necessity issued under part 121 of the Federal Aviation Act.
- Documentation that you operate at least fifteen (15) round trips per week between two (2) or more points.
- Published flight schedules showing times, days of the week, and points between operations.

GENERAL RECORD KEEPING REQUIREMENTS

In accordance with Washington Administrative Code (WAC) 308-72-895, 308-77-240 and 308-78-070, each claimant must keep records reflecting:

- All fuel receipts showing the number of gallons received and taxes paid.
- Gallons of fuel used in each piece of equipment (for refundable and nonrefundable usage).
- Other uses, gains, and losses of fuel.
- Physical inventory of fuel.
- On-highway and off-highway mileage records for each licensed vehicle.

These records must be kept for each refund claim filed with the department. All refund claims and associated records are subject to audit and must be kept for five (5) years from the date of refund claim.

If you have any questions, please contact the Fuel Tax Refund Unit at (360) 664-1838.

*The Department of Licensing has a policy of providing equal access to its services.
If you need special accommodation, please call (360) 902-3600 or TTY (360) 664-8885.*